



Bognor Regis Sailing Club
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Dear BRSC Members,

I am writing to you to let you know that we have had CCTV installed at the Club this week. The decision to move forward with this was due to the break ins that we have suffered this year and over the past few years. Each time we have a break in, we suffer damage to the property, our equipment, your equipment and of course our finances.

We are always torn between paying out for the cost of the damage ourselves, or making an insurance claim, which affects us financially at the time due to the excess payment and also affects our premium cost for the following year. So we are affected financially whatever we do.

One of the first questions that we are asked by the police when we report the break ins as well as the insurance company is whether we have CCTV, and whilst we know that it might not prevent all of the break ins, we do believe that it will act as a deterrent and at least reduce them and provide some images of the perpetrators.

Ensuring the Club is kept safe is the Committee's priority and this of course includes keeping the Club financially safe. So, we wanted to reassure you that although it is a fairly large outlay for us (£2,946 + VAT), it should help reduce our costs over time with reduced break ins and hopefully a reduced insurance premium too. Not only that, but the cost has been covered by using some of the Government Start Up Grant that they awarded us during the last part of the Covid lockdowns. This means that it hasn't had to be covered by your Membership money or money that has been earmarked for something else.

There are 10 cameras in total: 6 outside to capture the external areas, which will also cover some of the boat park and lockers and 4 inside (3 in the main club area and 1 in the corridor). They are placed in the best positions to capture as many access areas and angles as possible. We have started with the suggested requirements and if we feel we need more later on, they can be added to the system. The external cameras are high quality and will produce colour images at night time, which was deemed the better option.

We do of course take the installation of the CCTV and GDPR regulations very seriously and want to reassure you that we are complying with guidelines and also registering the use of it with the ICO. We will only be using it for the purpose that it is installed; images will be erased after a certain period of time; access to the recordings and images will password protected; images will only be passed on to law enforcement agencies to investigate crimes; cameras will be situated to only capture images related to BRSC property; the system will be maintained and serviced annually by a contractor; CCTV signage will be displayed.

The need for CCTV has been discussed over the past few years and I am sure you will agree that it is the right thing to have done. Please do not hesitate to speak to myself or any of the Committee though if you have any questions regarding it.

Warmest wishes,

Rachael, BRSC Commodore